



Whatsapp - 9555942606

Support@mycaportal.com

Dear Recipient,

We thank you for showing your interest in our services. This document contains checklist for **GST Registration**. You may contact us any time during our working hours for any clarifications.

Document Checklist

S.No	Document	Individual / Proprietorship Firm	Private Limited and Partnership Firm
1	1 Passport Size Photograph	Proprietors Photo	All Directors Photo
2	Aadhar Card	Proprietor	All Directors
3	PAN Card	Proprietor	All Directors and Company/Firm
4	Email Id and Mobile No.	Proprietor	All Directors and Company
5	Rent Agreement, Electricity Bill Latest, NOC from Owner	Registered Office	Registered Office
6	List of Items Trading	All Items	All Items
7	Incorporation Document	N/A	COI / Partnership Deed
8	NOC/ Board Resolution	N/A	Board Resolution for Director Authorization / NOC From Partners for GST Registration

All Documents required in **PDF** Format through Email/whatsapp. Other Information/Document may also taken during the process.

Best Regards
Team MYCAPORTAL